



## SHENSTONE PARISH COUNCIL

Serving Little Aston, Shenstone, Stonnall, Shenstone Wood End, Lynn,  
Parish Council Office 25C Main Street Shenstone WS14 0LZ  
Tel: 01543 481 947 e-mail: [admin@shenstone-staffs.gov.uk](mailto:admin@shenstone-staffs.gov.uk) web:  
[www.shenstone-staffs.gov.uk](http://www.shenstone-staffs.gov.uk)

### Approved minutes of Finance, Legal, Health & Safety Committee meeting on Tuesday 24<sup>th</sup> May 2022 at 5.30 pm at the Parish Office.

Item	Detail
1	Register of Members in attendance Cllrs Sheila Beilby, David Salter, David Thompson, Gail Nicholls, Rita Hancocks.
2	Acceptance of apologies. Cllr Stuart Jones, Cllr Nicky Macdonald & Cllr Lesley Edgley
3	Public Participation. Members of the public are invited to address Council for a maximum of 15 minutes. None
4	Declarations of interest. Members should consider whether they should partake in any discussion or vote on matters on the agenda unless they have a dispensation: None
5	To elect Chair of Finance, Legal, Health & Safety Committee. Cllr Beilby was unanimously re-elected after being proposed by Cllr Nicholls & seconded by Cllr Thompson. The Finance Committee terms of reference were unanimously readopted.
6	To accept and confirm minutes of the last Full Council meeting on Tuesday 22 <sup>nd</sup> March 2022. Duly approved & signed.
7	Finance. Current financial position as of 24 <sup>th</sup> May 2022. Unity bank £239,142.90. Nat West Current Account £905.00. Nat West Business Reserve £53,321.90. Nat West Liquidity Account Ear marked funds £112,457.40. The Clerk confirmed receipt of £14,305.08 CIL funding. Transactions were shared & all approved. A £1500.00 community grant request which had been sent in December but had got lost in the post was re-presented. RECOMMENDATION: Unanimously approved for payment.

8	<p>Review of financial accounts: advice from internal auditor in order to meet FCSA guidance. There followed a detailed discussion re the financial analysis (attached). It was noted that it is very important to keep track of which Wards CIL funding relates to. The Clerk confirmed this data is already recorded. Cllr Thompson asked the Clerk to find out if there is any kind of CIL forecast.</p> <p>Looking at ring fenced funds it was agreed that the individual pots will have more breakdown &amp; detail by the October budget re-fresh &amp; forecast. Cllrs Salter &amp; Thompson also reiterated a recent conversation with the Lichfield District Council Leader stating that, re traffic calming, if the Parish Council want something done &amp; are willing to pay for it, it should be done.</p> <p>The Clerk shared details of CCLA Wealth Management which has been recommended to Council by Alan Topliss &amp; is used very successfully by many Parish &amp; Town Councils. RECOMMENDATION: to be adopted by Council as a third Bank in order to meet financial guidelines. The Clerk will take further advice from Alan Topliss re how funds should be split across accounts to ensure full security &amp; compliance.</p>
9	<p>Consideration of dog poo bin in Stonnall. Cllr Nicholls requested a dog poo bin at the end of footpath 13 to Church Rd. RECOMMENDATION: Unanimously approved.</p>
10	<p>Lengthsman transport: consideration of options. The new Lengthsman is finding it very difficult and time-consuming dismantling &amp; transporting lawnmowers, strimmers, etc in his private vehicle. It was agreed after a long discussion to look at options. RECOMMENDATION: Unanimously approved that a maximum sum of £5,000 be ring fenced for the purchase of a small van including insurance. The Clerk was asked to check where the vehicle would be parked &amp; tools kept.</p>
11	<p>Data Protection Service: Lichfield District Council It was agreed that the Committee are comfortable that this additional service is not required.</p>
12	<p>A.O.B. A Jubilee grant request for a party in Little Hay for £400.00 has been received. RESOLUTION: Full approval for immediate payment under Standing Order 14.1 to release funds in time for the Jubilee weekend.</p> <p>Cllr Salter requested funding for S.I. Ds be scheduled for the June Full Council &amp; Cllr Thompson requested the St Johns Cemetery re-tender be scheduled for the next Neighbourhood Planning &amp; Property meeting.</p>
12	<p>Next meeting of Finance, Legal, Health &amp; Safety Committee Tues July 26th, 2022, at 5.30 Shenstone Parish Office.</p>



24/5/2022