

The Lichfield District Small Business Grant Scheme

The Lichfield District small business grant scheme offers grants of between £500 and £1,500 to local small businesses and start-ups looking at overcoming financial barriers to growth.

A maximum of 50% of the costs of the total project can be applied for (overall project cost is capped at £3,000 to get the maximum grant).

Eligibility

Applicants must **first** receive support from the Enterprise for Success programme **before** their grant application is processed.

To be eligible, an applicant must be one of the following:

- An individual who is a permanent resident and looking to start up a business **within Lichfield District**.
- An existing small business (up to 10 employees) located in Lichfield District that has been **trading for no more than three years**.

The grant can go towards the following **eligible** costs:

- marketing purposes
- ICT software and hardware
- office equipment e.g. laptop, desks, chairs
- professional qualifications or training e.g. ISO, professional body membership
- equipment to support product or process development and business growth

To register your interest or find out if you are eligible, please email us or call us on 01543 308149.

To apply for the grant, you will need to have first received support from Enterprise for Success who will provide you with an application form. The Economic Development service can refer yourself to the programme.

Once you have the application form, please email us a copy of the following completed documents:

- a completed and signed application form
- a business plan
- financial projections for two years

Any goods or services bought before or ordered prior to the grant approval date set out on the confirmation letter will not be reimbursed by us. We cannot guarantee all applications will be successful, with a limited amount of funding available per year. Applications will be evaluated and scored based on meeting the aim of the scheme, to support business and employment growth and helping to deliver our priority of a vibrant and prosperous economy.

The scheme will run for three years, from 2018 to 2021, with a pot of £20,000 funding available for each financial year. The closing dates for the first two rounds in this financial year are 28 December 2018 and 22 February 2019 where £10,000 shall be awarded. After this, the 2019/20 and 2020/21 rounds will close on the last Friday of the following months: May, August, November and February with £5,000 being allocated per round.

For more information, visit the grant's webpage: www.lichfielddc.gov.uk/sbg where the guidance notes can be found.