



SHENSTONE PARISH COUNCIL

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APPROVED MINUTES OF FULL COUNCIL COMMITTEE MEETING TUESDAY 10th APRIL 2018 **LITTLE ASTON VILLAGE HALL at 7.15pm.**

192. Register of attendance: Cllr Rita Hancocks (Chair), Cllr Sheila Beilby, Cllr Jean Wilson, Cllr Mick Cox, Cllr David Salter, Cllr Gail Nicholls, Cllr Neil Perry, Cllr Tim Cox, Cllr Val Neale, Cllr Stuart Jones, Cllr Nicola Macdonald. District Councillor Joseph Powell.
Shirley O'Mara (Parish Clerk & RFO). Mr Phil Berry, Chairman, Little Aston Recreation Ground.
193. Apologies were received from Cllrs David Thompson, John Branch & Charles Fordham, District Councillors Elizabeth Hassell & County Councillor David Smith.
194. Declarations of Interest on agenda items.
Cllrs Salter & Wilson expressed a non-pecuniary interest in item 198 and Cllr Mick Cox in Item 207.
- 195 To accept & confirm minutes of the last Full Council meeting on Tuesday 13th March 2018.
Confirmed & signed.
196. Clerks report on outstanding matters from minutes Tuesday 13th March 2018.
Item 184: notified Staffordshire Parish Council Association of our decision to accept their offer of support with the new General Data Protection regulations. Several other councils have also accepted.
Item 185: off-site computer back up support now arranged with Boldmere Computers.
The Clerk also reported that the application form used in the past for Councillor led grant applications has been found & will be shared with the next Full Council.
197. Public Participation.
Mr. Phil Berry, Chairman, Little Aston Recreation Ground Association, attended re item 198.
198. Shenstone Parish Council/Little Aston Recreation Ground management agreement.
The management agreement, with the amendments requested & agreed at the last council meeting in March, was duly signed by all required signatories and witnessed by the Clerk.
Mr Berry thanked the Council for their attention & left the meeting.
199. To receive reports from District & County Councillors.
(i) Cllr Salter gave a very brief update on Wall Island stating that the first major changes will not be until 2021 but, with a meeting arranged towards the end of this month, he will know much more after that.

(ii) There has been a brief discussion regarding the proposed Wall Parkway Station between Cllr Salter, County Councillor David Smith and Christopher Pincher, MP. All are on board with the idea.

(iii) Speed camera results for the wards. Please contact Parish Clerk for details.

Cllr Joseph Powell had no report to make but mentioned that there is much happening currently that he will be able to share by September that will be of great interest.

200. Finance.
End of year position: as at March 29 th 2018
NatWest A/C 2115- £25,538.56
NatWest A/C 1167- £75,021.78
Co-op A/C 6100-£26,100.21
Co-op A/C 7453- £33639.18
Co-op A/C 8000- £11,040.10
(Stonnall Neighbourhood Plan)
TOTAL £160,299.73
Less £40,000 ring fenced cemetery fund = £120,299.73

Going forward the proposal is to increase the ring fenced cemetery fund to £100,000 by adding £30,000 from the sale of Eastridge Croft land, £10,000 from the Precept & a further £20,000 from the carry over reserve.


Cllr Jones asked if Council are able to justify such a large reserve of funds. Cllr Beilby explained that Council are required to carry over a certain amount though the figure is larger than may be expected due to the likely high expense of the new cemetery. Also, that if there was no requirement for a new cemetery, the precept would not have increased at all. The Clerk confirmed that funds specifically ring fenced for a named project may be carried over from year to year and may total a significant amount as long as the balance is used for the earmarked project only.

Cllr Mick Cox commented that even a pot of £100,000 would be insignificant compared with the costs of building a complete new cemetery with amenities, car parking, etc.

Cllr Beilby also commented that Council have in no way held back on spending in the last year g whenever it was justified.

March transactions & April transactions for approval were discussed (attached)

There has been communication from the CO-OP bank requesting full personal details of all Council members which, on checking with the SPCA, is not required & against GDPR guidance. We have therefore declined to provide this information resulting in the CO-OP stating they will terminate their relationship with us. As a result, we are now actively researching other providers.



201. Update on sale of Lower Lawn Cemetery land/ Eastridge Croft.

Cllr Mick Cox reported that our solicitors have now had confirmation from the purchasers Solicitor that the price apportionments are agreed and that the owners of Number 21 will agree to the covenant to erect & maintain a fence between their garden & the Parish Council land. Contracts will be prepared next week.

202. Planning applications.

Application 17/01056 2 St Johns Hill is still awaiting a decision.

Application 17/01726 Shell Service Station , Stonnall has been withdrawn. Cllr Powell mentioned that new plans for this development are expected in the Autumn.

March applications have been distributed (attached)

Lower Lawn Cemetery repairs to wall- Clerk waiting to hear from English Heritage.

New Cemetery site- Cllr Mick Cox has repeatedly asked for suggestions re potential sites. He has identified a large piece of land next to St Peters Church, Stonnall & Gravelly Lane. A land registry search has identified the current owners & there appears to be many advantages- at least 3 acres of land, so large enough for a cemetery & a car park, plus it would offer extended parking to St Peters Church itself, the land is high up and bounded by roads on two sides so there is no concern with potential leakage.

Cllr Hancocks suggested that we approach Lichfield DC for guidance. Cllr Powell confirmed that a land survey has been done & that the Clerk should contact the planning office for details.

Cllr Nicholls mentioned that the cemetery at Norton Canes has recently been extended & they may be useful to speak to. ACTION: Clerk to contact both LDC & Norton Canes.

Next Neighbourhood, Planning & Property meeting Tuesday May 22nd 5.30 Parish Office.

St Peters Pre School- location update.

Cllr Macdonald gave a brief outline of the issue facing the Pre-School Group. St Peters School have requested that the Pre-School Group (Little Fishes) re-locate from this Summer as the School needs the space. The Stonnall Pre-School Committee had approached Stonnall Youth & Community Centre with a request to base the Pre-School there four days per week but the alterations required to both the building & the outside space are not possible under the current lease. The Pre-School Committee have managed to secure a meeting with the Executive Head of the School to discuss & Stonnall Village Hall is now available three days per week so may be a possibility subject to the Management Committees approval.

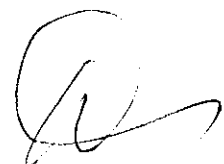
203. Community Clear Up Day

Cllr Perry briefed the Council on the planned clear up day for Sat 30th June. Cllr Beilby requested clarification that the event would not include the Lower Lawn Cemetery bearing in mind our recent contract with Lichfield DC & Cllr Perry confirmed it would not. Rev Chamberlain is on board & Cllr Fordham has already checked there are no insurance implications.

Cllr Perry presented the flyer produced by himself & Cllr Thompson . All of the wording was approved but Council felt that the flyer needed more colour & some imagery.

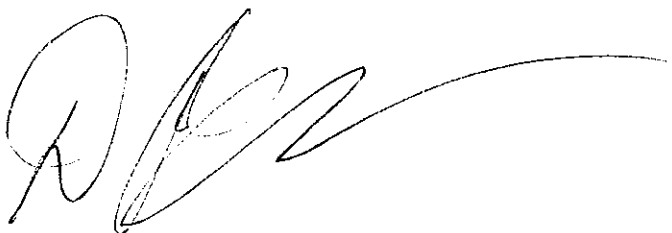
ACTION: Cllr Perry & Cllr Salter to amend.

Flyers will then be distributed in May & be shared on the website, notice boards & the Summer newsletter as well as some letterbox drops.



204. Reminder of consideration for position of Chair, Vice Chair & Committee Membership.
A spreadsheet detailing Council Committees & membership of outside bodies was shared (attached). This needs updating & nominations are requested from anyone wishing to put themselves forward for the position of Chair and/or Vice Chair in May.
Would interested Councillors please contact the Clerk to specify which committees they are interested in and/or which position they wish to stand for.
205. WW1 Centenary- commemorative ideas.
It was unanimously agreed that Council would purchase three commemorative benches from David Ogilvie Engineering Ltd. Residents will be consulted on where they think the benches should be positioned in each of the wards.
206. Receipt of Staffordshire County Council "Results of Rights of Way Conclusions".
Postponed till next Full Council meeting.
207. Request for grit bin for Holm View Close- more detail was requested from the resident concerned as to why the bin is required specifically in this location.
208. Report from Tim Heminsley- feedback from Highways Meeting 8th Feb including Shenstone Station parking.
Cllr Perry welcomed the suggestion for parking restrictions as proposed in Admiral Parker Drive but has concerns about the knock on effect to other roads, notably Richard Cooper Road & New Road. Another meeting is requested with Mr Heminsley to discuss this further.

Cllr Powell suggested that Council may wish to liaise with Andy Street regarding plans relating to a proposed development of Shenstone Station which could affect thinking.
209. Report from Employment Committee meeting March 2018.
A report was shared with Council detailing the recent pay re-grading of the Clerk & feedback on performance. Cllr Tim Cox thanked the Clerk on behalf of the Council for her work to date & asked that this be noted in the minutes.
210. Summer newsletter.
Councillors gathered in their respective Wards pre-meeting to consider topics for inclusion in a newsletter to be distributed in June. It was agreed that there should be no mention of the West Midlands Strategic Review of Land for New Homes as yet.
The Clerk will confirm a timeline of dates for production of the newsletter after consulting the design agency.
211. Date of next meeting: Tuesday 8th May 7.15pm Shenstone Village Hall.

A handwritten signature in black ink, appearing to be 'R. B.', with a long, sweeping horizontal line extending to the right.