

## Shenstone Parish Council

(including the wards of Stonnall, Little Aston and Shenstone Wood End)

Parish Office  
25C Main Street  
Shenstone WS14 0LZ



Tel: 01543 481947  
admin@shenstone-staffs.gov.uk  
www.shenstone-staffs.gov.uk

Draft Minutes from Full Council Meeting of Shenstone Parish Council held on  
13<sup>th</sup> July 2017, at Little Aston Village Hall at 7:15pm

**Present:** Cllr. Rita Hancocks (chair)      Cllr. Nick Smith      Cllr. David Salter  
Cllr Liz Hassell      Cllr. Sheila Beilby      Cllr Mick Cox  
Cllr. Val Neale      Cllr. Tim Cox      Cllr. Neil Parry  
Cllr. John Branch      Cllr. Gail Nicholls      Cllr. Charles Fordham  
Cllr. Jean Wilson

item	detail	action
	At the moment, we have no RFO so we are unable to make any financial decisions	
52	<b>To receive apologies, record absences</b> Cllr. Tim Cox; Cllr. Lynda Jones Cllr. David Thompson	
53	<b>To record declarations of interest</b> RH Insurance for Library Volunteers item 64	
54	<b>To receive and confirm minutes of meeting held on 13<sup>th</sup> June 2017</b> The minutes of the meeting were proposed, however amendments needed to items 35 and 37	
55	<b>Matters arising from the minutes</b> VN disappointed at the manner of Sue Nelson's leaving, DFS individuals gave gifts to Sue. A £100 M&S voucher was purchased by RH from her Honorarium.	
56	No members of the public present	

57	<p><b>To receive Reports from District and County Councillors</b></p> <p>CLlr David Salter LDC spoke on:</p> <ul style="list-style-type: none"> <li>• Task force initiative to combat environmental crime i.e.) dog fouling</li> </ul> <p>CLlr Liz Hassell LDC spoke on</p> <ul style="list-style-type: none"> <li>• The charges for garden waste to be implemented 1/18</li> </ul> <p>CLlr David Smith SCC spoke on</p> <ul style="list-style-type: none"> <li>• Refusal of planning for Gypsy site in Stonnall</li> <li>• Acceptance of planning application for JPE quarry at Shire Oak. DSS to set up a village liaison group. LH asked the liaison committee to look into the conditions of the back filling. DSS replied it will be six years for the area that affects Stonnall to be finished.</li> <li>• Shire Oak traffic lights improvement scheme going ahead in August, with sequenced lights.</li> <li>• Crossing patrol to be stationed at St Peter's School Stonnall</li> <li>• Additional road marking outside St Peter's School possibly at the Bus Stop.</li> <li>• DSS looking into using some of his funding for dropped kerbs at the shops in the three villages. Liaising with Mary Lee at SCC.</li> <li>• Unadopted land in Stonnall and a tree problem in St Peter's Close see item 65 for DSS funding offer.</li> <li>• Crossing at Blake St station and problems with Network Rail.</li> <li>• JW bought up traffic problems in Forge Lane Little Aston, DSS offered to meet and observe the parking.</li> <li>• Also, problems at Little Aston shops with the traffic light sequencing for pedestrians. SPC paid for survey DSS to resend the survey.</li> <li>• DFS thanked DSS for supplying SIP speed indicator only to be informed they are being discontinued!</li> <li>• DSS to fund a mobile sign out of his budget, maybe SPC will also fund one.</li> <li>• JB queried the confusing signage on Birmingham Road Shenstone 30mph-50mph.</li> </ul>	<p>August September</p> <p>Ongoing</p> <p>Ongoing</p>
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58	<p><b>Cemetery maintenance contract update for Shenstone</b></p> <ul style="list-style-type: none"> <li>• SB we need to agree new contact by 1/10 otherwise it won't be sorted till the new year.</li> <li>• NS felt a four-year contact was too long.</li> <li>• DFS fundamental problem with funding, as a large amount of our budget is spent on this.</li> <li>• CF spoke about the volunteers who look after Little Aston Recreation Ground.</li> <li>• LH spoke to John Smith at LDC about the group of volunteers maintaining Burntwood Cemetery.</li> <li>• Agreed to resurrect the Lawn Cemetery Group and appeal for volunteers, using posters and flyers.</li> <li>• JW when the churchyard is closed we can hand it over to LDC</li> </ul>	Ongoing
59	<p><b>Eastridge Croft – Cemetery Update</b></p> <p>MC a letter has sent via SPC's solicitors to the residents of the properties backing on to the churchyard with the District Valuer report containing the land values which range from 2K-12K. We should have responses in the next six weeks, in time for September's full council meeting.</p>	September
60	<p><b>To update Councillors on the number of Clerk applications received to date</b></p> <ul style="list-style-type: none"> <li>• 7 applicants to date</li> <li>• closing date 16/7</li> <li>• employment meeting 18/7 Viv to attend the selection process</li> <li>• Viv will not be attending the interviews.</li> <li>• GN to chase up applicants who haven't returned the application form</li> </ul>	1/8  12/7 done
61	<p><b>To update Councillors on office cover and Grant Thornton end of year submission.</b></p> <ul style="list-style-type: none"> <li>• Viv covering office for two half days a week</li> <li>• RH in the office everyday</li> <li>• DFS checking SPC e mails at home</li> <li>• SB doing the finance</li> <li>• SB queried SN holiday pay NS to advise</li> <li>• Late completion of Grant Thornton documents, SB will advise when these have been sent</li> <li>• Issues over the SPC asset register</li> <li>• Inspire to sign off next week when senior auditor available</li> </ul>	Ongoing  20/7/17
62	<p><b>Planning applications received</b></p> <ul style="list-style-type: none"> <li>• LH reported that an enforcement notice had been served on Stonnall gypsy site. LDC are awaiting developments.</li> <li>• DFS reported on Wall recycling site DT has written a letter on behalf of SPC objection to the application.</li> <li>• DT also represented SPC in his role as chair of our planning and property committee at SCC planning meeting dealing with the quarry at Stonnall.</li> <li>• Our Thanks to David for all his hard work.</li> </ul>	Ongoing

63	<p><b>Finance – current financially position SB reported.</b></p> <p>£40,000.00 of the current balance is ring fenced for the cemetery fund</p> <ul style="list-style-type: none"> <li>• Co-op 6100    £59,114.63</li> <li>• Co-op 7453    £93,627.21</li> <li>• Nat West 2115 £25,583.56</li> <li>• Nat West 1167 £75,004.42</li> </ul> <p>    Total                £253.329.82</p> <p>    Total available balance        £213,329.82</p>	
63.1	<p><b>Accounts for payment.</b></p> <p>Movecorp have paid for their island adverts</p>	Ongoing
64	<p><b>Application for public liability insurance for library volunteers.</b></p> <ul style="list-style-type: none"> <li>• RH asked SPC to grant fund £571 for insurance as a ‘one off ‘for this year.</li> <li>• CF in his professional capacity offered to look at the policy</li> <li>• DFS we fund insurance for all SPC grounds and buildings however, the library is run by volunteers and is nothing to do with SPC</li> <li>• RH will fill out the form and bring along to the next finance meeting</li> </ul>	Ongoing
65	<p><b>Application to fund tree maintenance in Thornscroft, Stonnall.</b></p> <ul style="list-style-type: none"> <li>• LH problems with a large tree on un adopted land causing loss of light in a property on an adjacent road.</li> <li>• DSS offered the sum of £200 from his SCC funding to any work and re planting carried out.</li> <li>• LH to forward e mail of survey done by Gareth Hare LDC</li> <li>• Apply for grant funding at Finance meeting next week</li> </ul>	Ongoing  25/7/17
66	<p>Finance meeting 5.00pm Parish Office, Shenstone 25/7/17</p> <p><b>Full Council Meeting Tuesday 12<sup>th</sup> September at 7.15pm in Stonnall Y&amp;C</b></p>	