



# Shenstone Parish Council

Representing the Wards of Shenstone, Stonnall, Little Aston and Shenstone Wood End

Shenstone Parish Council Office  
25C Main Street  
SHENSTONE  
WS14 0LZ

www.shenstone-staffs.gov.uk  
e-mail: [admin@shenstone-staffs.gov.uk](mailto:admin@shenstone-staffs.gov.uk)  
telephone: 01543 481 947  
Wednesday 18<sup>th</sup> January 2017

## SHENSTONE PARISH FULL COUNCIL MEETING -

APPROVED MINUTES FROM THE FULL COUNCIL MEETING HELD TUESDAY 10<sup>th</sup> JANUARY 2017 AT 7.15pm

Venue: Little Aston Village Hall, Little Aston Lane, Little Aston, B74 3UF

175	<b>Register of Members in attendance</b> Councillors Rita Hancocks (chair), Lynda Jones (vice chair), Mick Cox, Gail Nicholls, Sheila Beilby, David Salter, Neil Perry, John Branch, Jean Wilson, Charles Fordham, David Smith
176	<b>Apologies received</b> Councillors David Thompson, Elizabeth Hassell, Tim Cox, Val Neale and parish clerk Sue Nelson
177	<b>Declarations of Interest on Agenda Items - as per register/any further declarations</b> No declarations received
178	<b>Up to 15 minutes of Public Participation</b> No members of the public present
179	<b>Approval of Minutes from Full Council Meeting held on Tuesday 13<sup>th</sup> December 2016</b> Councillor Jean Wilson asked that point 169 should read Church Hall not Village Hall. Minutes Clerk will amend this point. Councillor Rita Hancocks signed the remaining minutes as an accurate record of the meeting.
180	<b>Matters arising from Minutes of Full Council Meeting held Tuesday 10<sup>th</sup> December 2016</b> <ul style="list-style-type: none"> <li>i) <b>Playing Fields Inspections</b> Councillor Sheila Beilby informed the meeting that the form had been completed and further information should be received within 4 weeks</li> <li>ii) <b>Tree Survey</b> Councillor Rita Hancocks informed the meeting that LDC hadn't yet come back with answers. <b>Action: Councillor Rita Hancocks will continue to work on this matter and keep the council informed</b></li> <li>iii) <b>Ice Busters Scheme</b> Councillor David Thompson has drafted a letter to be distributed to all shop owners. <b>Action: Councillor David Salter to distribute in Little Aston, Councillor Gail Nicholls to distribute in Stonnall, Councillor Rita Hancocks to distribute in Shenstone</b></li> <li>iv) <b>Registrar Vacancy Update</b> Councillors Elizabeth Hassell and Rita Hancocks have completed the interview process and have appointed Jill Wildeman to the post. The outgoing registrar will act as mentor to ensure the handover is smooth and trouble free. Councillor Rita will obtain Ms Wildeman's banking details so that Councillor Sheila Beilby can set up a bacs payment of £1,500 spread over 12 months. <b>Action Councillor Rita Hancocks to obtain bank details and Councillor Sheila Beilby to set up bacs payment.</b></li> <li>v) <b>ID Badges</b> Councillor David Salter informed the meeting that the badges are in the process of being produced.</li> </ul>
181	<b>Report from District and County Councillors</b> Councillor David Smith informed the meeting that there is a sum of money that needs to be spent by Stonnall Neighbourhood, and a meeting needs to be arranged. He advised the meeting regarding the Quarry at Stonnall, to raise points on the terms of agreement i.e. noise, hours of work etc. Councillor Smith raised the issue of tree surveys, querying the SPC adopt unadopted land across the parish, and then take over their care. Councillor David Salter raised the issue that land might not be unadopted, and could prove to be a very difficult and unwieldy project. Councillor Salter agreed that completing a tree survey and any maintenance required as a point of health and safety for the parish. Councillor Jean Wilson raised the issue of flooding on Little Aston Lane, which is now very dangerous. Councillor Smith informed the meeting that LDC were aware of issues and were working towards rectifying all issues.
182	<b>Shenstone Parish Council - current financial position at 10<sup>th</sup> January 2017 (Cllr Sheila Beilby)</b> Councillor Beilby updated the committee on the Councils current financial condition: Co-op acc (current acc) - £23,709.01, Co-op acc (reserve acc) - £46,608.29, Co-op acc (stonnall NP) - £5,010.78, Natwest (current acc) - £14,167.07, Natwest (reserve acc) - £75,000.66. Grand total £159,485.03. The Lammas Land is the only outstanding payment to be made. Councillor Rita Hancocks praised Councillor Sheila Beilby for her sterling work.

<b>183</b>	<b>Neighbourhood Plans – Meeting all Wards</b>
	The meeting discussed the need for a champion for Little Aston; Councillor David Salter agreed to approach Mr David Morris to see if he would take this role. <b>Action: Councillor David Salter to approach Mr Morris and report back to the meeting.</b>
<b>184</b>	<b>To determine the use of £1.500 held in a community fund account from the closure of the Jubilee Clock committee</b>
	After many emails being distributed and discussed, it was agreed that the £1,500 would be used for the Shenstone Library scheme. Councillor David Salter asked that The Parish Council must never again either make decisions on items that do not appear on the Agenda or, have a tabled Agenda which differs from the published Agenda.
<b>185</b>	<b>Digital Mapping and digitisation of cemetery maps</b>
	Councillor David Salter informed the meeting that LDC could offer the same service for free. It was agreed to go with LDC.
<b>186</b>	<b>Burial &amp; Internment Charges</b>
	Councillor Sheila Beilby informed the meeting she had reviewed the spreadsheet provided by Sue Nelson, with LDC fee's being favourable to be adopted. <b>Action Councillor Beilby to meet with Sue Nelson, with no need to return this action to the council and adopt the new charges asap.</b>
<b>187</b>	<b>New Burial Ground – Task &amp; Finish Group</b>
	Councillor Rita Hancocks updated the meeting – the task & finish group are due to meet on 20 <sup>th</sup> January 2017 and have written to the solicitors to look at claiming land back from residents. <b>Action Councillor Rita Hancocks to keep meeting updated - ongoing</b>
<b>188</b>	<b>To determine the 2017/18 precept request, including the possibility of a £50,000 increase specifically to fund the investigation process to acquire a new municipal burial ground.</b>
	Councillor Mick Cox raised the issue of selling the land back to residents, rather than trying to buy it back. It was agreed this point would need to be added to the next NP&P meeting to discuss logistics. Councillor David Salter asked if Councillor Mick Cox could get the research underway asap, rather than waiting for the next NP&P meeting. <b>Action THIS POINT NEEDS TO BE ADDED TO THE NEXT NP&amp;P MEETING AGENDA. Councillor Mick Cox to start looking at the whole process</b> Councillor Sheila Beilby questioned adding an extra £50,000 on the precept request. Councillor Mick Cox informed the meeting that Councillor Elizabeth Hassell wasn't happy with asking for such a large amount of money, especially as it looks as though the SPC are going to be quite underspent, and maybe to just ask for what was needed. Councillor Sheila Beilby informed the meeting there would an underspend of approximately £130,000 with no significant payments expected; maybe ask for an extra £15,000. The form needs to be submitted by 31 <sup>st</sup> January and a precept of £165,000 was unanimously agreed. <b>Action Councillor Sheila Beilby to complete and submit precept form</b>
<b>189</b>	<b>Co-option process to be approved for Little Aston/Stonnall Ward Vacancy</b>
	Councillor David Salter informed the meeting that all posters are printed and posted around all three wards. The posters inform residents that unless 10 written requests for an election to be held are received within 14 days then the SPC will begin the co-option process.
<b>190</b>	<b>Maintenance Contract – mapping of all areas in the ward</b>
	Councillor David Salter informed the meeting that such maps could be obtained from LDC. <b>Action resolved</b>
<b>191</b>	<b>Tree Survey, St Peters Close: expenditure £49.00 for all areas of unadopted land in Stonnall and other wards where necessary AMENDMENT: Cllr Sheila Bielby asked that point 191 be amended to show £49 was for one tree survey.</b>
	<b>Action Councillor Rita Hancocks to contact LDC and get survey completed</b>
<b>192</b>	<b>Debt Planning and Consumer Advice Service: To discuss the request for SPC to fund their shortfall</b>
	<b>Action it was unanimously agreed the SPC were unable to offer funding at this time. Councillor Rita Hancocks to inform</b>
<b>193</b>	<b>Planning – to provide details of and discuss applications received (if any received)</b>
	Biomass site (Wall) – Councillor David Salter has been in contact with Councillor John Crow (Wall) regarding this matter. Councillor David Thompson has drafted a letter to LDC, Councillor Crow will be sending something similar. <b>Action TO BE ADDED TO THE NEXT NP&amp;P MEETING AGENDA</b>
<b>194</b>	<b>.gov email system for members</b>
	Councillor David Salter updated the meeting that this is already to go, but everyone would need to be on board to make it worthwhile for an effective email policy. Councillor Lynda Jones asked that help be extended to anybody who needed it. A vote was taken to ascertain who was in favour – Councillors Lynda Jones, Gail Nicholls, Mick Cox, Sheila Beilby, Charles Fordham, John Branch, Jean Wilson and David Salter, against – Councillor Neil Perry and undecided – Councillor Rita Hancocks. <b>AMENDMENT: Cllr Salter asked that point 194 be amended to show this process has been closed. Cllr Beilby informed the meeting that £50 had been paid for work already carried out and that should the .gov email be required at a later date, the work was able to access.</b>
<b>195</b>	<b>Correspondence received for Members review</b>
	None received
<b>174</b>	<b>Date, time and venue of next Parish Council Meeting - Tuesday 14<sup>th</sup> February 2017, Stonnall Youth and Community Centre @ 7.15pm</b>