

Agenda Point	Minutes	Actions
AMENDED VERSION FOR MEMBERS REVIEW		
102	Register of Members in attendance Rita Hancock (RH), Jean Wilson (JW), Charles Fordham (CF), David Salter (DFS), John Branch (JB), Val Neale(VN), Gail Nicholls (GN), Sheila Beilby (SB), Elizabeth Hassall (EH), Mick Cox (MC) David Thompson (DT), Lynda Jones (LJ), Neil Perry (NP), Tim Cox (TC), David Smith (DSS), Sue Nelson- Clerk (SN)	
103	Apologies received Councillor Roy Boffy (RB)	
104	Public Participation <ul style="list-style-type: none"> ·1 A delegation of parents from St. Peter’s Church of England Primary School PTA, Tel: 01543 372060 Fax: 372060; www.st-peters-stonnall.staffs.sch.uk/ Main Street, Stonnall, Staffordshire, WS9 9EE .attended the meeting to request if the Stonnall Youth and Community Centre could be utilised by the school to provide additional classroom space. It was asked that the centre be used as a fixed classroom due to there not being enough space in the school building to house all of the current pupils. ·2 The Chairman of the Centre explained that the hall was booked out for regular events weekly, both during the day and evening, meaning there would be no capacity to house a permanent school room. Storage would also be an issue, along with health & safety issues i.e. toilets, hand washing an heating. ·3 Councillor Mick Cox – explained that the current lease directly states that the Centre could not be used for the schools purposes ·4 Chairman Rita Hancocks -thanked all delegates for attending the meeting and explained the matter would be discussed by the SPC later in the meeting. ·5 UPDATE: County Councillor David Smith has advised that he is looking to provide a mobile classroom to be located on the school grounds - ONGOING 	SPC Cllr DS to provide update
105	Declarations of Interest No declarations made / As per register	
106	Approval of Minutes Minutes from the Full Council Meeting held on Tuesday 6 th September 2016 at Shenstone Village Hall were approved in principle. Request that Minute Clerk to add titles to each Minute point confirmed	Minute Clerk to amend – 14 days
107	Matters Arising None Reported	
108	Review recommendations from Neighbourhood Planning & Property Meeting LJ-proposed to Parish Council Members that Shenstone Parish Council approve the handover of the Diamond Jubilee Clock located on Main Street Shenstone for ongoing maintenance. This was agreed, and the council will take-over the upkeep of the clock. LJ also informed the SPC that there was an amount of outstanding monies, and she would look for volunteers to use the money to enhance Shenstone Village. She will word an article for the next newsletter. Seconded by Tim Cox. Majority carried.	LJ to write article for the next newsletter 11/16
109	RH-shared a letter with members regarding the lower lawn cemetery and how overgrown it is. The committee recommended completing works as a one off and then referring matter back to District Council for continuing care. District and Parish Councillor Elizabeth Hassall to liaise with LDC and report back to Members EH will review District taking on care and report back to the Parish Council in December	RH-action works asap. Cllr EH to contact District

110	<p>SN reported to Members the death of Mr Keith Ridgeway who had worked for the Parish Council as Gravedigger for over 2 decades and requested that a vote of thanks be recorded in these meeting minutes to recognise his hard work and dedication he provided over the years.</p> <p>Ongoing Mr Ridgeway's son Mark will continue to provide grave digging services at the Lower Lawn Cemetery site -Shenstone.</p>	<p>A vote of thanks recorded for Mr Keith Ridgeway</p>																
111	<p>MC-Lower Lawn Cemetery will be full within 5 years, this includes extra garden space to be reclaimed from neighbouring properties. Steps need to be taken asap to get garden spaces back and to identify further land for burial plots. SN to instigate legal services to start acquiring garden space back, all councillors try to identify further burial grounds</p>	<p>SN legal Cllrs to identify possible sites</p>																
112	<p>LJ-updated committee regarding library and car park. LJ has raised issue at county along with other on-going issues</p>	<p>LJ to keep SPC updated</p>																
113	<p>Adoption of New Email Policy LJ-circulated new email policy. DT proposed actively looking at intranet for SPC, seconded by LJ. SB- to be actioned by Cosmic, SB will liaise. keep in abeyance until next meeting</p>	<p>DT/SB action for November</p>																
114	<p>NP-Railway over flow parking is impacting heavily on Station Road and Admiral Parker Drive. Various remedies are being discussed i.e. residents parking scheme etc., the area is becoming a health hazard with parents with pushchairs/toddlers, the elderly and infirm unable to walk down the pavements safely due to the number of cars park half on the kerb.</p>	<p>NP - action asap and keep SPC updated</p>																
115	<p>Bark for Shenstone Play Area JB-need replacing as a matter of urgency but community Grant Funds aren't open until next financial year. DS-raise an emergency grant application as H&S issue. Three quotes would still be needed. SB to agree finance</p>	<p>JB to raise immediately SB - finance</p>																
116.i	<p>Finance Report - October 2016 Bank Account Balances at 7th October 2016</p> <table border="0" style="width: 100%;"> <tr> <td>NatWest - 02115</td> <td style="text-align: right;">£89,254.64CR</td> </tr> <tr> <td>Co-op - 278100 (Current)</td> <td style="text-align: right;">£47,393.51CR</td> </tr> <tr> <td>Co-op - 277453 (Reserve)</td> <td style="text-align: right;">£76,608.29CR</td> </tr> <tr> <td>Total Funds Available</td> <td style="text-align: right;">£213,247.44</td> </tr> <tr> <td colspan="2">Co-op - 761600 (Redundant allotment acc) £0.21p</td> </tr> <tr> <td colspan="2">Future Large Expenses</td> </tr> <tr> <td>·6 Lammas Land footpaths</td> <td style="text-align: right;">- £15,000</td> </tr> <tr> <td>·7 LDC works to SPC Playing Fields</td> <td style="text-align: right;">- £15,000</td> </tr> </table>	NatWest - 02115	£89,254.64CR	Co-op - 278100 (Current)	£47,393.51CR	Co-op - 277453 (Reserve)	£76,608.29CR	Total Funds Available	£213,247.44	Co-op - 761600 (Redundant allotment acc) £0.21p		Future Large Expenses		·6 Lammas Land footpaths	- £15,000	·7 LDC works to SPC Playing Fields	- £15,000	
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	Shenstone	5894.85	*5946.45	*+ 398.40 (path spraying £340.00)	
	Stonnall	*3783.50	3170.85	*+612.25 (replace & new bins)	
	Little Aston	4137.72	*4101.96	*-35.76	
	Total	13,816.07	12769.25	+1046.82	
116.iii	Date, time and venue of Next Full Council Meeting & Finance Committee Mtg				
Next Full Council Meeting will be held on Tuesday 8th November 2016 at 7.15pm at Stonnall Youth and Community Centre, Main Street, STONNALL					
TBC Next Finance Committee Meeting - Tuesday 29th November 2016 at 5.30pm Shenstone Parish Council Office					

Signed _____

**Rita Hancocks,
Shenstone Parish Council Chairman**