



Shenstone Parish Council Meeting

APPROVED Minutes from Shenstone Parish Full Council Meeting

Tuesday 14th July 2015 at 7.15pm

Meeting Venue: Stonnall Youth and Community Centre, Main Street, STONNALL

17 Register of Councillors in attendance

Cllrs Sheila Beilby (LA & Stonnall Ward), Roy Boffy (LA & Stonnall Ward), Mick Cox (LA & Stonnall Ward), Tim Cox (Shenstone Ward) Charles Fordham (LA & Stonnall Ward) , Rita Hancocks (Acting Chairman - Shenstone Ward), Lynda Jones (Shenstone) Val Neale (LA & Stonnall Ward), Gail Nicholls (LA & Stonnall Ward), Neil Perry (Shenstone Ward) **David Salter late arrival** (Shenstone Wood End) David Thompson (Shenstone Ward), Jean Wilson (LA & Stonnall Ward), Liz Hassall (LA & Stonnall Ward) late arrival
Parishioners in Attendance: 3 **Parish Clerk:** Susan Nelson

18 Apologies received

Councillor John Branch / Councillors Salter and Hassall attending LDC meeting and may be late arrivals

19. To receive Declaration of Interest on Agenda Items for this meeting / As per register

As per register - no additional Declarations of Interest received
Clerk reminded Members that if they have not yet completed their Declaration of Interest or need assistance they should contact the office - **ONGOING**

20 Up to 15 Minutes of Public Participation - Parishioners to raise any items with Council Members

A Little Aston resident from Rosemary Hill Road requested to bring to the attention of Members the following:
At the junction of Rosemary Hill Road and Park Drive there is an ongoing issue where HGV Drivers continually use the road day and night and they have recently recorded 7 HGV's during a 35 minute traffic watch, this happens day after day from 6am to 8pm at night The 7.5 tonne signage is not effective and constitutes a safety issue for all residents.
A resident who lives on the road recently put house on the market and the comments received from prospective buyers all state that the HGV's are putting them off from purchasing property in the area
Councillor Hancock thanked the resident for bringing this issue to the Parish Council and confirmed that this matter has been raised repeatedly with Highways by the Parish Council for a number of years.
Councillor Neil Perry reported that the Police cannot enforce the 7.5 tonne signage it would be the duty of a Community Police Team Member to record the registration and write to the offender
Councillor Roy Boffy requested that agenda item 30 be raised to this point as he has further information regarding this matter, During the work undertaken on the Little Aston Neighbourhood Plan by former Councillor Dave Morris and serving PC Member Roy Boffy this issue was raised with County Councillor Smith for Staffordshire Highways on numerous occasions and since then a variety of actions have been taken
The initial problem is that signage located at various locations on the road is unlawful and the original orders requesting signs has been mislaid and therefore it is very hard to find any legal authority.
What Dave Morris and Gerry (? **CONFIRM NAME AND POSITION**) found out was that the Police Community Support Officer would be willing to support residents to enforce if parishioners collect data and information on the HGV's and provide their records to the Police, PC Marisha Place could co-ordinate information and get details of offenders from DVLA
They would be willing to act in a similar way as to data received via speed cameras and confirmed they would take these reports on face value and then send out official warnings to the companies involved.
An official Warning Notice may have a salutary effect - so the request is for these procedures to go ahead.
In terms of other Ward issues County Councillor David Smith has come forward with a series of proposals and suggests that the Parish Council seek the co-operation of local residents to gain information and start building up a block of evidence to provide to Highways. The roads in this location are certainly not designed to be used by HGV's.
Little Aston Councillor Charles Fordham advised that £1.2 million pounds has been spent to resurface the Walsall Road - this was agreed by David Smiths predecessor Erica Bayliss - however the road surface installed is not fit for purpose and has deteriorated rapidly and now is continually being repaired by the County Council and is a Highways issue.
Little Aston Councillor Jean Wilson reported that for nearly 20 years now Highways have been made aware that the signage was not legal and prosecutions could not be undertaken because of this and requested that the Parish Council write a strong letter expressing concerns to Highways
Councillor Neil Perry asked if there was any way to identify what a 7.5 tonne lorry is and what isn't?! In the first instance it was advised to take photos and registrations of the vehicles and request that the Police do a computer check and come back with information
Councillor Mick Cox advised that if existing weight limit signs are not enforceable by County Council Highways then local residents request that **appropriate orders are put in place and relevant signage installed.** **ONGOING**



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Chairman expressed appreciation to the parishioner for bringing this ongoing issue to the Parish Council for their review - this matter will now go to Finance Committee for their consideration

21 Matters Arising from Minutes

i) Sub-committees - An informal meeting of the Finance Committee was held at the Parish Council Office on Monday 15th June 2015 and it was approved that this committee would now meet every 2 months

A new Neighbourhood Plan sub-committee to be formed to meet on alternate months to Finance

Therefore Members will be required to attend a maximum of 2 scheduled meetings per calendar month (except for August when no meetings are held (unless there is an emergency situation))

RECOMMENDATION: Health & Safety to be included in Finance Committee / Property to be included in Neighbourhood Plan Committee

RESOLVED: Health & Safety to be included in Finance Committee / Property to be included in Neighbourhood Plan Committee

ii) Chairman's Honorarium 15/16 - Members confirmed amount set for the Chairman's Honorarium 15/16 should remain the same as for 14/15 - Amount approved: £1250.00

RESOLVED: Chairman's Honorarium for 15/16 be set at £1250.00

iii) To formally confirm appointment of Little Aston and Stonnall Neighbourhood Plan Examiners

RECOMMENDATION/: To appoint Ms Beth to Examine Little Aston Neighbourhood Plan

RESOLVED To appoint Mr Ashcroft to examine Stonnall Neighbourhood Plan

These recommendations are supported by Patrick Jarvis - Lichfield District Council Officer

iv) Update Wall Island - Councillors Thompson and Salter advised that MP Chris Pincher has confirmed that he and his team are currently working on a report regarding the problems at this location situation which hopefully will be produced shortly - **ONGOING**

22 To approve Minutes from Parish Council Meeting held on Tuesday 9th June 2015 at Shenstone Village Hall (attached)

Amendments as requested have been made to the Minutes of the Meeting from Tuesday 9th June (attached)

These amended Minutes to be signed off by Chairman of the Parish Council, Councillor David Salter at **September 2015 Full Council Meeting**

23 Report from Lichfield District Council - Cllrs Hassall and Salter have provided their apologies - both required at Lichfield District Council to attend meeting

24 Shenstone Library

i) Presentation from Wayne Mortiboys - Staffordshire County Council provided who provided a comprehensive overview of the situation and examples of other Libraries who are working to keep open their Libraries

ii) Community Hub proposition for review - Members discussed this proposition but rejected the possibility of Shenstone Parish Council Office relocating to the Library premises

iii) Supplementary information - concerns were raised regarding the staffing levels and expectations of number of volunteers Interested and what skills and services they could provide

iv) Councillor Nicholls (worked in the Library Service) **and Jones** (regular user of Shenstone Library) provided Members with their thoughts regarding Shenstone Library

v) **Members decided that a vote of all Members be taken to decide Resolution**

RECOMMENDATION : Shenstone Parish Council to submit an expression of interest subject to terms and conditions

Proposed: Cllr Thompson Seconded: Councillor Hancocks

A vote of all Members present was taken and was carried by 7 votes for / 5 votes against / 2 abstentions

RESOLUTION APPROVED : Shenstone Parish Council to submit an expression of interest subject to terms and conditions

25 Shenstone Parish Council website - www.shenstone-staffs.gov.uk

Update and Presentation from Keith Jones (webmaster) Work commences to populate the site

To agree and set payment for this service - Members confirmed that payment for this service will be reviewed

26 Shenstone Parish Council Newsletter - Update

Councillor David Salter (Chairman) who has provided his services as Editor to the Shenstone Parish Council Newsletter for many editions confirmed that he would no longer be able to provide this service, no other Members offered to undertake this role

Clerk will produce a basic edition from information received at the Parish Council Office - **ONGOING**

27 Shenstone St John's Cemetery

To review quotation from Morgan Garden Services for old cemetery -

To plan for review of fees charged to bring into line with other facilities around our area - Report to be provided to next Finance Committee

Confirmation that notices regarding the removal of gravel/stones have been placed around memorials - a letter from one plotowner has queried this decision - **ONGOING**

Confirmation of approval of Memorial wording requested - details previously e-mailed to Members

28 Stonnall Youth and Community Centre - Review of contract with Staffordshire County Council (Cllr Mick Cox)



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Councillor M. Cox confirmed that following a review of information held at the Parish Council Office on the Stonnall Youth and Community Centre structure it was found that a full report on the current state of the building is now required as a priority Chairman advised that Cllr M. Cox and Cllr Fordham review the situation and seek advice from Parish Council Insurance company and report back to Council with forward plan - **ONGOING**

29 Land Registry Search - Stonnall - Update Cllr Mick Cox

Councillor Cox advised that the Land Registry has been contacted regarding the ownership of a triangle of land located in Stonnall on the Chester Road - this has been raised as the Stonnall Volunteer Gardeners would like to take out all the scrub at this location and replant with bluebells and woodland plants

The Land Registry has no details regarding ownership and Councillor Cox would like to find out more information

30 Little Aston

Traffic Latest - Cllr Roy Boffy - Copy of correspondence received from residents of Little Aston re traffic control

Request for Grit bin for the Grove (Cllr Charles Fordham - response from questionnaire of all residents) - referred

Street cleaning request from Mr Cash - Update Cllr Roy Boffy

31 Little Aston Recreation Ground - Approval for placing additional container on the site (Cllr Jean Wilson)

Councillor Jean Wilson provided Members with details regarding the placement of an additional Storage Container on the LARGA site and subsequent to approval of this request from the Parish Council a request for Application for Lawful Development Certificate from Lichfield District Council be submitted. No funds will be required from the Parish Council LARGA are seeking approval of the application only.

MEMBERS UNANIMOUSLY APPROVED THIS REQUEST

32 Neighbourhood Plans - Latest General Updates - Little Aston/Shenstone/Stonnall

33 Parish Council Financial Report

Receipts and Payments 2014 to 2015 y/e Please find Draft report attached for review

Completed Annual Audit 14 to 15 information (copy of report submitted to External Auditors Grant Thornton for independent audit) - Please find copy attached

Shenstone Parish Council Current Financial Position at July 15th

Upgrade Parish Council photocopier - due to time restraints this item to be referred to next Finance Meeting :TO NEXT MEETING

34 UAV Protest Update report (Cllr David Salter) The protest was well-managed by the police and also locals who assisted in helping with parking and providing refreshments. Some of the protestors used a new tactic of handcuffing themselves through large concrete tubes which made it impossible for the police to move them on. Traffic movements were disrupted but this was controlled by the police. **END**

35 Correspondence Received / 36 Pending Ongoing Items

Items received which require Council attention have been covered as agenda items in this meeting

Chairman requested a full calendar of Parish Council meeting dates and venues from September 2015 be provided to Members and requested that the Clerk checks with venues to ensure availability (Clerk)

37 Date, time and venue of next Parish Council Meeting

Tuesday 8th September 2015 at 7.15pm - Stonnall Youth and Community Centre, Main Street, STONNALL

Could All Members please forward Agenda Items for the Tuesday 8th September Full Council Meeting to the Clerk via e-mail admin@shenstone-staffs.gov.uk before Thursday 27th August 2015

Parish Council Office will be closed on Friday 28th August and Bank Holiday Monday 31st August 2015

SIGNED: _____ **Chairman Shenstone Parish Council**

DATE: Tuesday 8th September 2015 at 7.15pm

VENUE: Stonnall Youth and Community Centre Main Street, Stonnall

All Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practice when making decisions at the meeting